

Institute of Science Tokyo  
Graduate School of Medical and Dental Sciences,  
Health Sciences and Biomedical Engineering,  
Master of Public Health in Global Health (MPH) Course  
2024 October Admission Application Guidelines

【Tokyo Medical and Dental University (TMDU) will be integrated with Tokyo Institute of Technology (Tokyo Tech) as of fall 2024. The tentative name for the new university is "Institute of Science Tokyo".

Please note that if the integration day comes before your new enrollment in the fall of 2024, you will be among the new university's first students. However, if the integration day comes after your new enrollment at Tokyo TMDU or Tech, you will belong to the university at which you enrolled.

Up to the day before integration, all students currently studying at and newly enrolling at TMDU or Tokyo Tech will belong to the university at which they enrolled. As of the integration day, they will become students of the new university.】

Tokyo Medical and Dental University Graduate School welcomes students from around the world to study in our 2-year Master of Public Health in Global Health (MPH) Course.

Terms are as follows:

1. Training Objectives

The Master of Public Health in Global Health (MPH) Course at Tokyo Medical and Dental University (TMDU) was designed to educate individuals from around the world wanting to be leaders in their fields through generating, translating and disseminating real-world public health-related scientific evidence to make the world a healthier place. TMDU-MPH offers ambitious people opportunities to gain the necessary knowledge and skills for becoming global public health leaders.

2. Admission Policy

In view of the training objectives outlined for this course of study, course applicants are sought who are excellent team players, are able to express and convey their own thoughts precisely, possess the English abilities needed for studies after enrollment, have the motivation to acquire specialized expertise in a systematic, focused manner and to whom any of the following apply.

1) Applicants who can "think globally and act globally" and want to find concrete solutions to pressing public health issues around the world.

2) Applicants who have big ambitions to carry out the most innovative research in public health to achieve critical goals that make a difference in public health around the globe.

3. Number of Slots Available : 9 (yearly)

4. Average Time Required to Earn an MPH Degree

Two years are normally required. Upon successful completion of the program, you will be awarded a Master of Public Health in Global Health (MPH) degree.

5. Enrollment Period

**October 2024**

6. Applicant Requirements

To qualify and apply to the TMDU-MPH course, you need to have achieved or expect to obtain a bachelor's or higher degree by September 2024. In addition, applicants need to submit an official score report from either Test of English as a Foreign Language Internet Based Test (TOEFL iBT) with a minimum score of 80 or International English Language Testing System (IELTS) with a minimum score of 6.5.

\*Applicants whose nationality is from English-speaking countries need not submit an official score report from either TOEFL iBT or IELTS.

\*Applicants who have graduated from a university or completed a master's program in English-speaking countries need not submit an official score report from either TOEFL iBT or IELTS.

## 7. Application Schedule and Application Procedures

### 1) Application Period

Online Application Registration Period	April 1, 2024, 10:00 a.m. – April 15, 2024, 3:00 p.m.
Documents Submission Period	April 1, 2024 – April 22, 2024, 5:00 p.m.

\* Send the application by registered express mail or courier so that it arrives before the application deadline. Application documents submitted via email will NOT be accepted.

### 2) Application Procedures

- ① Access the following website and read through the “Online Application Procedure.”  
<https://e-apply.jp/ds/tmdu-gs/>
- ② Access the following website, register for the Online Application Website, enter the personal information and upload the required documents.  
<https://e-apply.jp/ds/tmdu-gs/>
- ③ Send the documents whose original copies are required (\*) by registered express mail or courier. The application deadline is mentioned in the “1) Application Period.”  
\*Refer to the “5) Application Documents” for the details.

### 3) Mailing Address

Graduate School Admission Team, Admission Section, Institute of Education, Tokyo Medical and Dental University  
1-5-45 Yushima, Bunkyo-ku, Tokyo, Japan  
Postal code: 113-8510

### 4) Confirmation for Application Completion and Examination Admission Slip

- ① Confirm that your application documents have been received on the “Online Application Website.”
- ② Download the “Examination Admission Slip” on the “Online Application Website” and print it out. Confirm that the examinee's number is printed on the examination admission slip.

## NOTES

1. The examination admission slip can be downloaded after May 15, 2024.  
When the examination admission slip is ready, the notification will be sent via e-mail.
2. Print out the examination admission slip and have it on hand on the day of the examination.
3. Keep the examination admission slip because it could be needed for the enrollment procedures etc..
4. When there is an emergency announcement related to the Online Application Website, it will be posted on the TMDU website.

### 5) Application Documents

Please submit the following documents on the Online Application Website. Please submit the original copies of the application documents marked (\*1) referring to “2) Application Procedures③” and “3) Mailing address.” Also, please upload the A4 sized colored scanned data of the documents marked (\*2) as PDF files on the Online Application Website.

The copies of the documents marked (\*1) will NOT be accepted. After application registered, the original can be returned to the applicant if necessary. Please put a note to let us know that they should be returned. They will be sent to the address registered at the time of application.

#### (1) Application form (Form 1)

Print out the Application form after the application registration and send it by post.

This can be downloaded after entering the personal information on the Online Application Website

For a desired supervisor who is to provide you with academic guidance, information, and supervise your research project that

you will conduct in the second year, prioritize your desired supervisor among the TMDU-MPH faculty list(\*) and write it down in order of preference.

\*See the "Academic Advisors" on the MPH official website: <https://www.tmd.ac.jp/cmn/mphgh/about.html>

(2) **Photo ID file**

- A photo of your upper body with nothing covering your head taken within three months of the application
- Within 10 MB

(3) **Statement of Purpose and Objectives (Form 2)**

Please download from <https://www.tmd.ac.jp/cmn/mphgh/admissions.html>.

Please describe your motivation to study public health, your focused research interest in the field of public health, and your career plans in public health upon completion of the program. This statement must be typewritten or written in block letters. Though there is no set limit, most statements are 1-2 pages, single-spaced.

\*Upload the file as PDF file.

(4) **Recommendation Letters in Japanese or English (\*1)(\*2)**

Required: A letter of reference from a senior member of the institution to which the applicant belongs

Desired: A letter of reference from a supervisor who knows you, the applicant, personally

(5) **Academic transcript (\*1)(\*2)**

- Official sealed academic transcript from university
- Official academic transcript from graduate school attended (if applicable, required only for applicants who have graduated or expect to graduate from a master's or doctoral course)

(6) **Certificate of completion or graduation (\*1)(\*2)**

- Certificate of (expected) graduation from university
- Certificate of graduation or diploma showing completion (or expected completion) of a graduate course (if applicable, required only for applicants who have graduated or expect to graduate from a master's or doctoral course)

(7) **Official record of your English language proficiency** (required only for applicants whose nationality is not from English-speaking countries) (\*2)

A photocopy of an official score report from either TOEFL iBT or IELTS.

(8) **Entrance exam fee: 36,000 yen**

\*There is handling charge for each payment of the examination fee.

(9) **Official copy of your passport** (for overseas applicants who are not in Japan) (\*2)

(10) **Residence card or entry visa** (front + back, for international applicants who reside in Japan) (\*2)

(11) **Documentary proof of surname change** (only if name on submitted documents differ from current surname) (\*2)

Copy of both sides of driver's license, residence records, family register, passport, or other form of ID

**IMPORTANT NOTICE REGARDING SUBMISSION OF DOCUMENTS**

- Application documents, once submitted, will not be returned for any reason.
- All documents should be typed in English on paper of the same size (preferably A4).
- If any of the above documents (1-11) are written in a language other than Japanese or English, English translations of each must be attached.

8. Selection Process

(1) Interview

After initial screening of application documents, candidates will be invited for a Zoom interview session.

Interview date: **May 21, 2024, 9:30 am – 1:30 pm (JST)**

(2) Selection methods

Acceptance to the graduate school is determined by a review of the submitted application documents and results of interview.

(3) Precautions for the Zoom Interview

- Do not mute your microphones during the examination unless instructed by the examiners.
- Do not use earphones, headphones, etc.
- Always keep your video turned on.
- Do not use any virtual backgrounds.

- Set your account name as “Examinee number + Your full name.”
- Be in a quiet room by yourself.

9. Announcement of Successful Applicants

**June 21, 2024**

Successful applicants’ examinee numbers will be posted on the TMDU website (<https://www.tmd.ac.jp/english/>). In addition, notice will be sent to successful applicants enclosed with documents related to enrollment procedures by EMS.

10. Fees required at the time of enrollment (as of AY 2023)

Students must make arrangements to cover the following:

Admission fee: JPY 282,000

First semester tuition\*: JPY 267,900 (JPY535,800 for a full year)

\*Tuition fees may be exempted based on student's academic performance and financial status. Please note that you can apply to this waiver program only after the school year begins and all students are required to pay enrollment fee and the first semester’s tuition fee at the time of enrollment.

11. Others

- (1) Incomplete application documents will not be accepted, so please be careful when filling out the form and collecting the necessary documentation.
- (2) If you need special consideration and/or arrangements for studying, due to illness or extraordinary causes such as physical disability, please inform us at the earliest possible time before you make your application.
- (3) If any difference is found between actual fact and matters that you described in your application documents, there is a chance of your enrollment being revoked.
- (4) Handling of personal information
  - Personal information collected in the selection process will not be used for any purposes other than to carry out health guidance or education after admission.
  - TMDU will not disclose any personal information collected in the selection process to third parties without consent of the applicant according to the “National University Corporation Tokyo Medical and Dental University Personal Information Management Rules.”
- (5) Students who expect to graduate (complete their course of study) will need to submit a certificate of graduation (course completion certificate) by September 25, 2024. Admission will be revoked if an applicant who applies under the condition of “expect to receive a bachelor’s degree” is not able to attain said degree or to graduate by September 2024.
- (6) Students are advised to acquire some knowledge of Japanese culture, customs, weather, and the university system before arriving in Japan. Even though this course will be held in English, you will be required to speak some Japanese in your daily life outside the course. Therefore, we strongly advise all international students acquire some level of Japanese language proficiency before starting at TMDU.
- (7) Entrance examination and enrollment fees, as well as documents submitted at the time of application, will not be returned for any reason whatsoever. Before you submit your application, make copies of the originals for your own records.
- (8) If enrollment capacity has not been reached after an entrance examination, additional applicants may be sought. So, please either check the TMDU website or contact the Admission Section regularly.

12. E-learning study option

The Master of Public Health in Global Health (MPH) Course is designed as a classroom course requiring class attendance.

However, TMDU offers an e-learning study option (i.e., learning from video-recorded lectures, which requires completion of assignment for each course) for students under exceptional circumstances\*.

\*Exceptional circumstance is defined as (a) living in a remote area and having difficulty to attend classes or (b) being a full-time employee.”

In order to prove that your condition meets the exceptional circumstance, please submit the following documents:

- (a) “Certificate of Employment (including job description)” (for a full-time employee) and a letter of permission from immediate supervisor at your workplace.
- (b) An official document to show that you live in a remote area from TMDU, such as residence certificate

13. Clinical Epidemiology Program (CEP)

The Clinical Epidemiology Program (CEP) is designed for students who wish to conduct observational studies using clinical data, intervention studies to test the effects of new drugs, procedures, or educational methods, and write a dissertation.

Be noted that CEP is held in Japanese.

In this program, students select a professor who promotes clinical epidemiology (see below) as a supervisor and write a dissertation in clinical epidemiology in collaboration with their clinical supervisor. First, students select 5 classroom-lecture based courses from 8 courses and obtain 5 credits. Then, in the seminar course (1 credit), students learn statistical analysis methods using software and prepare for writing dissertation. It is possible to take classroom-lecture based courses without entering CEP.

The prospective students will be asked whether they wish to take CEP after enrolling.

Professor Takeo Fujiwara (Department of Global Health Promotion)

Prof. Kunihiko Takahashi (Department of Biostatistics)

Prof. Jun Aida (Department of Oral Health Promotion)

14. Contact

For course curriculum inquiries, please contact TMDU JD & MPH Unit at E-mail: [jd@ml.tmd.ac.jp](mailto:jd@ml.tmd.ac.jp)

For admission inquiries, please contact the Graduate School Admission Team at E-mail: [nyu-grad-02.adm@tmd.ac.jp](mailto:nyu-grad-02.adm@tmd.ac.jp)

For VISA and scholarship, please contact the International Student Support Unit at E-mail: [fssu@ml.tmd.ac.jp](mailto:fssu@ml.tmd.ac.jp)

For the latest course information, please visit <https://www.tmd.ac.jp/cmn/mphgh/>

Issued: December 2023



国立大学法人

東京医科歯科大学